



GIFT SHOP REQUIREMENTS

Welcome to the Beach Art Center Gift Shop! We are very pleased that you are consigning your artwork with us. Below are a few things that you will need to know. Acceptance of submitted artwork to the Gift Shop is subject to space available and committee discretion. An appointment is required to submit work to the gift shop. We appreciate your understanding as an Artist walking in without an appointment may not be accommodated.

Painting, Photography, and other Art Requirements

- To schedule an appointment contact the Gift Shop Team by emailing shopbeachartcenter@gmail.com
- An artist can consign up to 3 paintings at a time (framed or unframed)
- Giclee is accepted
- Paintings must be ready to hang with wire on the back
- The number of items such as jewelry, cards, scarves, and pottery that can be consigned will depend on the size and availability of shelf space in the gift shop.

Procedures and Paperwork

The following forms must be completed when consigning your art work.

- Authorization for Direct Deposit and W-9 Form.
- A Release of Liability Form.
- An BAC information form for each item. The form must be legible and complete. Retain the pink copy for your files and submit the remaining copies with your work.

Sales Information

BAC will place a price tag on each item submitted. The tag will list the item title, artist name, and the item price. There will be a black box at the center. This box will contain pocket cards with the name of each artist. When an item sells, the price tag for that item will be placed in your pocket.

- Artist can check this box during regular office hours to determine what has been sold
- Please remove the tags from your envelope
- Consignment checks are issued monthly; an item sold in June the check is issued around July 10th
- Consignment rates: BAC member 70% to artist 30% to BAC; Non-member 50% to artist and 50% to BAC.
- Consignment payments are only made via direct deposit.

Gift Shop Committee

We are looking forward to working with you. Please email shopbeachartcenter@gmail.com with any questions or call Irene in the office at 727-596-4331. If you would like to become a Gift Shop Volunteer please let us know. Thank you!

-Sherri Coreno-

Gift Shop Committee:
-Linda Gerwig-

-Rebecca Sacra -

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art classes workshops gallery shows clay studio gift shop